



# CARROLL COUNTY RECREATION DEPARTMENT

1201 Newnan Road • Carrollton, Georgia 30116  
Main Office: 770.830.5902 • Gymnastics: 770.830.5822  
[www.carrollcountyga.gov/345/sports](http://www.carrollcountyga.gov/345/sports)

## **BIRTHDAY PARTY RULES AND POLICIES**

- Parties are 1.5 hours- Pre approval is needed for extra party time.
- Host should arrive no earlier than 15 minutes prior to party time.
- You will be responsible for all party items (refreshments, paper products, etc.)
  - Don't forget candles/lighter and serving utensils. NO Confetti Please!
- Parties MUST have table clothes for the tables. If you don't we will have packs of 3 available for \$10.00.
- The gym time will last 60 minutes then party will celebrate in designated party area for 30 minutes (including clean up time). Times may be adjusted when booking the party!
- Please make sure party area is clear of trash and placed in the trash cans before you leave.
- No one is permitted to re-enter gym area after the party is over.
- Parties are booked back to back. Please finish your party on time.
- You must remain with your guest until they are all picked up.
- Adults are allowed on the floor but NOT allowed on any equipment.
- No shoes are allowed on the gym floor.
- Only 1 person allowed on trampoline at a time.
- Nerf guns are NOT allowed on any equipment except the floor.
- When using nerf guns you are only allowed to hit chest down and below.
- No food/drinks are allowed in the gymnastics area.
- CCRD is not responsible for lost or stolen items.
- You are responsible for all attendees conduct while in the facility.
- Birthday party attendees are participating at their own risk. CCRD and its employees are not responsible or liable for ANY injuries suffered while attending the party.
- If you cancel the party without a one week notice you will be held responsible for the full amount of the party.
  - If nerf guns are not returned you will be charged \$20.00 per gun not returned.
- If your party is not complete by the designated time slot you will be charged an additional \$5.00 per 10 min. over!
- **Your party must be paid in full by the Friday before your party.**

Date of Party: \_\_\_\_\_

Time of Party: \_\_\_\_\_

Signature: \_\_\_\_\_