



## *Carroll County Department of Community Development*

### **BASIC INSPECTION CHECKLIST**

(Other inspections may be required)

**Before requesting any inspections make sure the following have been completed:**

- Construction drive installed
- Erosion control measures in place
- Permit posted on jobsite
- Address posted at street

#### **FOOTING**

- Footing-with rebar
- Grade established
- Bulkheads installed

#### **UNDERGROUND**

- All plumbing, electrical, mechanical

#### **SLAB**

- Slab - back filled and compacted
- Gravel - when required
- Poly barrier in place
- Grade established
- Termite treatment

#### **FOUNDATION WALLS**

- Must be built per current code and inspected or letter from a Structural Engineer must be provided before a CO is to be issued
- Waterproof/damp proof, drain tile installed before backfill

#### **FRAMING ROUGH**

- Framing, blocking, and bracing complete
- Electrical, Plumbing, Mechanical installation that will be concealed complete

#### **MOISTURE BARRIER INSPECTION**

- Exterior windows and doors in place
- Windows and Window Flashing Tape installed

#### **INSULATION**

- Exterior wall insulation- Building must have closed envelope
- Fire Blocking- Through penetrations
- Energy Seal-Air sealing of joints, seals, exterior base plate, corners, and any air barrier penetrations

#### **FIREPLACE**

- Pre-fab - installation complete
- Masonry - separate inspection after damper and first flue liner in place

#### **TEMP ELECTRICAL**

- A 30-day electrical may be allowed provided the electrical system complete and the sewage disposal system connected. NO OCCUPANCY WILL BE ALLOWED.

#### **FINAL & CERTIFICATE OF OCCUPANCY**

- Structure must be complete and ready for occupancy with no violations.
- Must have DET posted at electrical panel
- Once approved an Final inspection is received, contractor may obtain Certificate of Occupancy (CO) at the Department Of Community Development

**REQUESTS FOR INSPECTIONS MUST INCLUDE THE FOLLOWING: Name, Address, Type of Inspection, Project Number, and Building Permit Number ALL INSPECTION REQUESTS MUST BE MADE PRIOR TO 4:30pm THE EVENING BEFORE TO GET ON THE INSPECTION LIST FOR THAT DAY!**

Tessie... 770-830 5817